

Bass Lake Conservancy District Meeting June 14, 2021

AGENDA:

- Pledge of Allegiance
- Roll Call
- Legal Firms
- Minutes
- Financial Report
- Bills
- Engineer's Report
- Scovilles Lot 37
- Lennon Ave
- Tom Jordan's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT:	Chairman Gene Novello				
	Vice Chairman Larry Collura	Plant Manager Tom Jordan			
	Director Jerry Broadstreet	Office Coordinator Tabitha Dillner			
	Director Russ Blais	Attorney Alfredo Estrada			
ABSENT:	Director Gene Ladd	Engineer Lee Nagi			

Legal Firms – Vice Chariman Collura motioned to recognize the new law firm of Burke, Costanza & Carberry and specifically Attorney at Law, Alfredo Estrada to represent Bass Lake Conservancy District, Director Blais seconded. Motion carried.

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the May 10, 2021 meeting, Director Blais seconded. Motion carried.

Financials – Chairman Novello presented the May financial report. The fund balances exceed the minimum reserve requirements by \$2,374,062 and the total receipts have exceeded the total expenditures to date by \$112,182. Unmetered collections are \$6,627 over budget and total operating expenditures are under budget by \$43,022. Vice Chairman Collura made a motion to approve the financial report from May 2021 as submitted Baker Tilly accounting firm, Director Broadstreet seconded. Motion carried.

Bills to be paid:

CenturyLink	\$ 170.03 Monthly phone	
NIPSCO	\$ 1,588.89 Monthly lake pump	
NIPSCO	\$ 498.10 Monthly lift stations	
NIPSCO	\$ 134.48 Monthly plant	

TCU-Credit Card	\$ 747.44	Monthly credit card bill-April
		5 1
TCU-Credit Card	\$ 1,460.57	Monthly credit card bill-May
TCU-Invoice	\$ 116.50	Monthly bank fees
PrimePay-Payroll	\$ 4,993.40	Bi-weekly payroll – 5/3/2021 – 5/16/2021
PrimePay-Payroll	\$ 4,899.67	Bi-weekly payroll – 5/17/2021 – 5/30/2021
PrimePay-Invoice	\$ 163.84	Monthly service charges
Apheus	\$ 137.00	Monthly computer fee
Baker Tilley	\$ 1,840.00	Monthly account fee
Wildman	\$ 84.80	Monthly service fee-May
Wildman	\$ 57.39	Monthly service fee-June
Northern IN Wildlife	\$ 750.00	Monthly trapper fee
HML	\$ 32.00	Monthly e-coli test
Flow-Tech	\$ 10,051.34	G liftstation odor device
Flow-Tech	\$ 3,150.00	Annual all liftstation inspection
Cummins	\$ 1,085.15	J liftstation generator repair
Guy Lucas	\$ 34.10	Refund-home sold with credit
Accident Fund	\$ 329.00	Annual Insurance Fee
RC Tree Removal	\$ 500.00	Tree removal at plant

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the June 14, 2021 minutes, Director Blais seconded. Motion carried.

Engineer's Report—Engineer Nagi was absent from the meeting.

Scovilles Lot 37—The homeowner for this lot did not show up to the meeting.

Lennon Ave—The attached map shows the property that is in question from possible owners. They questioned the best location to run new sewer lines and who would run them. The BLCD board and Plant Manager Jordan stated that the property owners would be responsible for adding additional line to any properties.

Tom Jordan's Report—Plant Manager Jordan reported that May's precipitation was 4.84 inches. Also, the pump pumped 35.3 million gallons into the lake in May. Plant Manager Jordan presented the Board with a quote from John Deere for a new mower to take care of the BLCD property. Vice Chairman Collura made a motion to approve the of the mower for the price of \$9,800.00, Director Broadstreet seconded. Motion carried. Plant Manager Jordan mention that the hookup at Aryes drive was inspected and ok and the hookup fee was paid. Plant Manager Jordan stated that the homeowner at O liftstation responded positively, and a quote will be presented to the Board at the next meeting that it and G liftstation fence as well. Plant Manager Jordan said the state inspector was at the plant a week ago and everything was good. Letters will go out to homeowners at liftstations I, K, and H informing them that generators will be installed.

Office Coordinator's Comments—Office Coordinator Dillner stated that Starke County sent the spring payment from taxes to pay liens for the amount of \$3,809.85.

Comments from the Board—Director Broadstreet stated Aquatic Control came to treat the lake of 123 DNR approved acres of invasive vegetation on June 14th. They will come to inspect the lake within the month to see how well it worked and what the next steps will be. Vice Chairman Collura requested Office Coordinator Dillner look into our ransomware from Apheus and Morrow Insurance.

Attorney's Comments— After introductions, Attorney Estrada requested signatures for an engagement letter and a motion for an authorization form for the legal release of legal records from former law firm. Vice Chairman Collura made a motion, seconded by Director Blais. Motioned passed.

Comments from the Audience—The audience had nothing additional to add.

Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be June 26, 2021 at 10:00 a.m. at the BLPOA building for the annual meeting and for July's 2021 regularly scheduled meeting.