



Bass Lake Conservancy District Meeting April 12, 2021

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Ayres Drive
- Trail Head Hookup
- Scovilles Lot 37
- LARE
- BLCD Board Elections
- Tom Jordan’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Gene Ladd
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	Office Coordinator Tabitha Dillner
Director Russ Blais	Attorney Scott Bozik

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the March 8, 2021 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Novello presented the March financial report. The fund balances exceed the minimum reserve requirements by \$2,498,868 and the total receipts have exceeded the total expenditures to date by \$93,192. Unmetered collections are \$6,372 over budget and total operating expenditures are under budget by \$44,090. Vice Chairman Collura made a motion to approve the financial report from March 2021, Director Blais seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 201.39	Monthly plant
NIPSCO	\$ 540.80	Monthly lift stations
NIPSCO	\$ 346.59	Monthly lake pump
CenturyLink	\$ 161.59	Monthly phone
TCU Credit Card	\$ 1,424.38	Monthly credit card-1449 – February
TCU Credit Card	\$ 2,764.49	Monthly credit card-1449 – March

TCU-Invoice	\$ 115.15	Monthly bank fees – February
TCU-Invoice	\$ 115.45	Monthly bank fees – March
PrimePay-Payroll	\$ 4,850.33	Bi-weekly payroll – 2/22/2021 – 3/7/2021
PrimePay-Payroll	\$ 4,993.79	Bi-weekly payroll – 3/8/2021 – 3/21/2021
PrimePay-Payroll	\$ 4,462.71	Bi-weekly payroll – 3/22/2021 – 4/4/2021
PrimePay-Invoice	\$ 179.42	Monthly service charges
Apheus	\$ 137.00	Monthly computer fee
Baker Tilley	\$ 1,840.00	Monthly account fee
Wildman	\$ 54.28	Monthly service fee
Cummins	\$ 974.93	Annual generator service-all 3

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the April 12, 2021 minutes, Director Broadstreet seconded. Motion carried.

6480 E. Ayres Dr.—The Board and the homeowners from 6480 E. Ayres Dr. discussed the garage that has been hooked up the BLCD sewer system since early 2000’s but no monthly payments have been made. No proof of this was found from the homeowners, the BLCD office or Starke County. After some discussion it was agreed that the garage with living quarters start paying the monthly sewer fee for the additional property as well as the hook up fee. The homeowner will also need to have the lines dug up for Plant Manager Jordan to inspect and a permit be signed. Vice Chairman Collura made a motion for the stated plans take place; Director Blais seconded. Motion carried.

Trail Head Hookup—Rik Ritzler stated that as one of the projects that near the public launch that Starke County Steller will be installing a new parking lot with restroom facilities ran by the county. Rik wanted to know if the hookup fee could be waived. The board stated that it could not be waived due to the responsibly to the BLCD monies with the State Board of Accounts.

Scovilles Lot 37—Attorney Bozik stated that he sent a certified letter and a normal letter to the homeowner inviting him to the meeting to discuss the matter of the liftstation with the Board. The homeowner did not show up. Vice Chairman Collura made a motion for Engineer Lee Nagi to provide a boundary survey to determine right of way for Scovilles Lot 37, Director Blais seconded. Motion carried.

LARE—Director Broadstreet stated that the LARE permits have been approved by DNR and six bid letters were sent out to the DNR approved contractors for the invasive vegetation control. Two bids were returned, and Aquatic Control was the chosen company.

BLCD Election—Attorney Bozik stated that he would be sending a legal publication to the newspaper for the open positions of District’s three and four in late April.

Tom Jordan’s Report—Plant Manager Jordan reported that March’s precipitation was 2.57 inches. Plant Manager Jordan stated that the pump was turned on March 4th and is pumping 1.4 million gallons of water per day. Plant Manger Jordan mentioned that the trapper started today. Plant Manager asked Attorney Bozik if the letter had been sent to homeowner at 6234 S. CR 210 about putting the fence back up at ‘O’ liftstation. Attorney Bozik said he would get something to the BLCD office to go out with our letterhead. Plant Manager Jordan asked for the Board to approve the odor control to be installed at ‘G’ liftstation after submitting a quote from Flow-tronics. Vice Chairman Collura made a motion for the odor control to be installed at the quote of a one-time fee of \$9,75858 which includes materials and labor; Director Blais seconded. Motion carried.

Office Coordinator’s Comments—Office Coordinator Dillner that 23 liens were filed in January 2021 for a total of \$8,972.62.

Comments from the Board—Director Broadstreet stated that the farm lease BLCD has with Wappel Farms will up for renewal mid-summer.

Attorney's Comments—Attorney Bozik had nothing additional to add.

Comments from the Audience—The audience had nothing additional to add.

Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be May 10, 2021 at 6:38 p.m. at the BLPOA building.