

**BASS LAKE CONSERVANCY
DISTRICT MEETING
SEPTEMBER 18, 2017**

PRESENT: Chairman Gene Novello
Director Jerry Broadstreet
Director Dennis Kraftor
Office Assistant Mariann Gappa
Engineer Lee Nagai

Vice Chairman Larry Collura
Director Russ Blais
Attorney Scott Bozik

ABSENT: CPA Firm, Umbaugh & Associates Jeff Rowe (not required to attend)
Plant Manager Tom Jordan

Chairman Gene Novello called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Minutes - The reading of the minutes from the August meeting was waived and Director Kraftor made a motion to approve the minutes from the August 21, 2017 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Novello gave the financial report. The fund balances exceed the minimum reserve requirements by \$1,479,393 and the expenditures have exceeded the total receipts to date by \$19,131. Operating expenditures are under budget by \$37,683. The Debt Service Account will be moved into the Money Market Account at the end of the month as the bond is now paid off. The money on hand in the BLCD accounts is \$1,680,000. Vice Chairman Collura made a motion to approve the financial report with the changes, Director Blais seconded. Motion carried.

Bills to be paid:

NIPSCO	\$155.45 (Plant)
NIPSCO	\$1322.01 (Lake Pump)
NIPSCO	\$570.47 (Lift Stations)
Century Link	\$140.45 (August)
Prime Pay	\$3486.07 (08/27/2017)
Prime Pay	\$3424.65 (09/10/2017)
Prime Pay	\$566.75 (09/10/2017)
TCU	\$60.20 (August)
TCU	\$1032.07 (T's Credit Card)
TCU	\$128.07 (M's Credit Card)
Campagna & Son	\$2871.00 (Plant Lift Station)
Smith Farm Store	\$30.91 (Misc. Supplies)
Element	\$57.00 (Testing)
D.S.&S.	\$125.00 (Plant Lift Station Cleaning)
Umbaugh	\$1735.00 (August)
Apheus	\$12.95 (Computer)
HML	\$128.00 (4 Weeks Testing)

Greenmark	\$36.00 (Parts)
Selective Ins.	\$121.00 (Alarms Added)
Austin Jordan	\$540.00 (Plant Mowing)
Cincinnati Ins.	\$289.00 (Ins. Audit)
Jim Whitcraft	\$1200.00 (Lift Station Lid)
Gene Novello	\$500.00 (Director)
Larry Collura	\$300.00 (Director)

Audience member Jerry Taylor inquired about the amount of Plant Manager Jordan's credit card. Chairman Novello replied that he always checks the bills on the credit cards before he approves payment of the cards. Vice Chairman Collura made a motion to approve the bills as presented, corrected with a few date changes for the September 18, 2017 meeting as read at a public hearing, Director Blais seconded. Motion carried.

Lake Pump—Chairman Novello stated that he is not in favor of turning the lake pump back on. Vice Chairman Collura replied that it should be run occasionally to keep it clean. Director Kraftor replied that running it once a month would be a good idea. Director Broadstreet informed the Board that a permit from the state is needed to run the pump after the lake starts to freeze. Chairman Novello stated the president of the BLPOA had sent an e-mail requesting the pump be left on as it would raise the lake 3 inches in the Spring if it was in operation for 2 months. Vice Chairman Collura asked that the e-mail be included in the minutes of the meeting tonight. Office Assistant Gappa asked about approving the estimate for the cleaning of the pump. The estimate provided by the contractor was an old one so the Board asked that the contractor provide a new one before the work is done.

Part Time Employee Hire—Vice Chairman Collura asked Office Assistant Gappa to provide the job description that was supplied to her when she started working for BLCD. He asked that she update the description with any changes and what she now does for BLCD.

Jordan's Report – Plant Manager Jordan is on vacation but his work report is in the Director's folders. Vice Chairman Collura asked that Plant Manager Jordan continue the e-coli testing for 2 more weeks.

Attorney's Comments – Attorney Bozik had nothing to report.

Office Assistant's Comments – Office Assistant Gappa stated that 5 new accounts had been added. She asked that the Directors consider changing the November and December meetings to the second Monday of the month as the third Mondays are close to Thanksgiving and Christmas. Vice Chairman Collura made a motion to move the November meeting to November 13th and the December meeting to December 11th and then revert back to the third Monday of the month in January, Director Blais seconded. Motion carried. Chairman Novello also commented that the third Mondays in both January and February are legal holidays and may be considered later for change.

Comments from the Board – Vice Chairman Collura stated he does a monthly article for the Catch and Release newsletter that the BLPOA sends out. Any other Directors that would like to write an article for BLCD are welcome to do so. He also asked how the Board felt about BLCD continuing to do the e-coli testing. He stated that BLCD took it over from the BLPOA 4 years ago. Chairman Novello was not in favor of it. He stated that BLCD took over the weed control from BLPOA and then the e-coli testing and neither is mandated for BLCD by the Starke County

Circuit Court. He informed the Board that neither has anything to do with the sewer system and \$50,000 is budgeted by BLCD for weed control. Director Broadstreet stated that he has talked to the DNR at state level several times and anything to do with the lake has to go through the property owners for approval including the weir that was worked on last year. Chairman Novello could not find out if e-coli testing is in the BLCD charter. After much discussion, it was decided to put e-coli testing on the January, 2018 agenda to decide if BLCD will do the testing in 2018.

Comments from the Audience – None

Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be October 16, 2017 at 6:00 p.m. at the BLPOA Building.