



## Bass Lake Conservancy District Meeting September 13, 2021

### AGENDA:

- Pledge of Allegiance
- Roll Call
- Aquatic Control Report
- Minutes
- Bills
- Chairman's Discussion
- Protocol for Responding to Requests for Information from the Public
- Farm Lease
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello  
Vice Chairman Larry Collura  
Director Jerry Broadstreet  
Director Russ Blais  
Territorial Engineer Rep, Dan Sellers  
Plant Manager Tom Jordan  
District Office Coordinator Tabitha Dillner  
Attorney Alfredo Estrada  
Aquatic Control Rep, Leif Willey

ABSENT:

**Aquatic Control Annual Report** – Aquatic Control Rep, Leif Willey, reported on the treatment history of Bass Lake since 1985. Leif Willey stated that each year Aquatic Control comes and does a survey in the Spring and reports to DNR what needs to be treated. DNR then does a follow up survey and instructs Aquatic Control what they are allowed to treat. In 2021 DNR allowed 131.1 acres to be treated. This treatment took place in two sessions, once in the Spring and once in late summer. Maps of what has been treated are on the BLCD website.

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the August 9, 2021 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Novello presented the August financial report. The fund balances exceed the minimum reserve requirements by \$2,364,601 and the total receipts have exceeded the total expenditures to date by \$102,721. Unmetered collections are \$8,781 over budget and total operating expenditures are under budget by \$28,885. Vice Chairman Collura made a motion to approve the financial report from August 2021, Director Blais seconded. Motion carried.

Bills to be paid:

• NIPSCO	\$255.24	Monthly Plant
• NIPSCO	\$650.98	Monthly Lift Stations
• NIPSCO	\$12.95	Monthly Lift Station
• NIPSCO	\$1,774.74	Monthly Lake Pump
• CenturyLink	\$176.79	Monthly Phone Service
• TCU-Credit Card	\$2,323.25	Monthly Credit Card
• TCU-Credit Card	\$2,305.41	Monthly Credit Card
• TCU-Invoice	\$116.80	Monthly Bank Fees
• PrimePay-Payroll	\$4,887.85	Bi-weekly Payroll
• PrimePay-Payroll	\$4,791.61	Bi-weekly Payroll
• PrimePay-Payroll	\$5,447.05	Bi-weekly Payroll *
	○ *\$600 directors pay	
• PrimePay Invoice	\$231.80	Monthly Service Charges
• PrimePay Invoice	\$179.87	Monthly Service Charges
• Apheus	\$137.00	Monthly Computer Fee
• Baker Tilley	\$1,840.00	Monthly Accounting Fee
• Burke, Costanza & Carberry	\$824.50	Monthly Attorney's Fees
• HML	\$64.00	Monthly E-coli Test
• Wildman	\$57.39	Monthly Office Service
• Northern IN Wildlife	\$770.00	Monthly Trapping Service
• BL Anderson	\$975.00	Annual Flow Meter Calibration
• Proscapes Unlimited	\$2,500.00	Annual Weed Control-Plant
• Dalton Minix	\$1,200.00	Sealed Parking Lot
• Phil Johanan Electrician	\$1,425.00	A Liftstation Repair-Storm
• Aquatic Control	\$5,056.25	Lake Weed Treatment-2
• Sage Welding	\$180.00	Stainless Flat Bar
• Antibus	\$218.50	Calibrate Lab Scales
• Flow-Technics	\$6,856.00	New Pump at 'M' Liftstation

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the September 13, 2021 minutes, Director Broadstreet seconded. Motion carried.

**Chairman’s Discussion**—Chairman Novello turned the discussion over to Attorney Estrada. Attorney Estrada presented the board with a ‘Notice of Executive Session’ form that can be filled out by staff and posted 48 hours before these meetings.

**Protocol for Responding to Requests for Information from the Public** – Attorney Estrada reported that when someone request information from the office, we send them a form and once we have this form sent back, we forward this to the Attorneys office. Once it is approved, we can send the information out.

**Farm Lease**—Director Broadstreet stated that the farm lease with Wappel Farms has been signed by both parties.

**Plant Manager’s Report**—Plant Manager Jordan reported that there was 4.54 inches of precipitation for August. And 35 million gallons a day were pumped into the lake for August. Plant Manager Jordan stated that the BLCD truck was hit. The damage was \$5600.00 and has already been filed with the insurance company and the check to pay for it has already been sent. The truck is scheduled to be repaired on September 23.

**Territorial Engineer Report** – Territorial Engineer Rep, Dan Sellers, stated that they are making progress for the Scovilles Lot 37 on State Road 10 property. Territorial Engineer will do the field survey on Wednesday, September 15, 2021. Once the survey is completed a copy will be sent to the BLCD office and forwarded on the Attorney Estrada.

**District Office Coordinator's Comments**—Office Coordinator Dillner reported that 19 liens had been filed for the total of \$4,984.49.

**Attorney's Comments**— Attorney Estrada stated that potential litigation would be discussed at the October Executive Session.

**Comments from the Board**— Director Broadstreet talked to DNR and said they are reviewing when the pump will be turned off for winter. This is typically done when the lake is starting to freeze. Vice Chairman Collura mentioned to adding the water table chart on the website that shows how much water is being pumped into the lake each month. Vice Chairman Collura also stated that he'd like to move forward on ordering and installing the Ring Security System. This is due to issues with the ADT cameras. Vice Chairman Collura made a motion to have Office Coordinator Dillner move forward with the purchase of the Ring Security System for the BLCD Plant for the approximate cost of \$1,800-\$2,000 with the annual fee of \$100 for police alarm system. Director Blais seconded. Motion carried.

**Comments from the Audience**—Discussion between the audience and board about the pump that is in now. If it had a flow meter on it, which it does. And if anyone has complained about their wells water pressure, which no one has that have deep wells. There is a test well next to the existing well which was installed in 2004 to see if it was affecting the property owners. Rainfall tables and monthly average temperatures was present from 2012 to present.

Vice Chairman Collura made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting will be October 11, 2021 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.