



Bass Lake Conservancy District Meeting February 10, 2020

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Office Computer Changes
- Discharge Permit-IDEM
- Elections-District 2
- Lakes Management Conference-Bloomington-April 9, 2020
- Tom Jordan’s Report
- Comments from Attorney
- Comments from Office Assistant
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Gene Ladd
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	Office Assistant Tabitha Dillner
	Attorney Scott Bozik

ABSENT: Director Russ Blais

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the January 13, 2020 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Novello presented the January financial report. The fund balances exceed the minimum reserve requirements by \$2,130,289 and the total receipts have exceeded the total expenditures to date by \$7,633. Unmetered collections are \$6,404 over budget and total operating expenditures are under budget by \$2,349. Vice Chairman Collura made a motion to approve the financial report from January 2020, Director Broadstreet seconded. Motion carried.

Bills to be paid:

- | | | |
|------------------------|-------------|--------------------------------|
| • NIPSCO | \$ 372.05 | Monthly plant-December |
| • NIPSCO | \$ 463.49 | Monthly lift stations-December |
| • TCU-Credit Card-7020 | \$ 1,916.57 | Tom credit card-January |
| • TCU-Credit Card-7046 | \$ 1,167.68 | Tabi credit card-January |

- TCU-Fee \$ 70.75 Bank fees-January
- PrimePay-Payroll \$ 4,088.77 Bi-weekly payroll – 12/30/19 – 1/12/2020
- PrimePay-Payroll \$ 10,663.69 Bi-weekly payroll – 1/13/2020 – 1/26/2020
- PrimePay-Invoice \$ 347.09 Monthly service charges – 12/20/19 – 1/31/2020
- Apheus \$ 139.00 Monthly computer fee
- Baker Tilly \$ 1,787.00 Financial management services – December 2019
- IDEM \$ 2,400.00 Annual discharge permit fee
- Indiana 811 \$ 67.45 Quarterly ticket fee – Oct – Dec
- IDEM \$ 50.00 New permit application fee - 5 year

Vice Chairman Collura made a motion to approve the bills as presented and each bill and dollar amounts were read into the minutes, Director Broadstreet seconded. Motion carried.

Office Computer Changes—Vice Chairman Collura stated that he had spoken with Apheus about computer updates for the office. Office Assistant Dillner’s computer will be replaced first and then Plant Manager Jordan’s. Apheus quoted this would cost \$1,498 for the replacement of the two computers. After board discussion, Vice Chairman Collura motioned to spend the quoted amount in addition to 10% more if needed. Director Broadstreet seconded. Motion carried.

Discharge Permit-IDEM—Plant Manger Jordan stated that the IDEM Discharge Permit that is done every five years has been done and will be mailed in this month.

Elections-District 2— This year the 2020 BLCD elections for district 2 will be June 27 from 10am-noon at the BLPOA building if anyone runs against Chairman Novello. A notice will be published in the Leader newspaper that the nominations need to be in by June 1, 2020. Following the election will be the July 2020 BLCD meeting.

Lakes Management Conference— Plant Manager Jordan mentioned that this years Lake Management Conference is in Bloomington on April 9, 2020 for those that may be interested in going.

Tom Jordan’s Report—Plant Manger Jordan presented the board with the 2020 budget proposal for maintenance. Vice Chairman Collura made a motion to accept the presented budget. Director Broadstreet seconded. Motion carried. Plant Manager Jordan also mentioned the rainfall for January was 3.90 inches.

Office Assistant’s Comments—Office Assistant Dillner stated that in January 23 liens were filed for the total of \$4,013.13.

Comments from the Board—The board had nothing additional to add.

Attorney’s Comments—Attorney Bozik presented the board with a monthly report.

Comments from the Audience—Nothing additional to add.

Director Broadstreet made a motion to adjourn the meeting, Vice Chairman Collura seconded. Motion carried. The next meeting will be March 9, 2020 at 6:00 p.m. at the BLPOA building.