



# Bass Lake Conservancy District Meeting August 9, 2021

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Bills
- Chairman’s Discussion
- Farm Lease
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Plant Manager Tom Jordan
Vice Chairman Larry Collura	Territorial Engineer rep, Bob Aloï
Director Jerry Broadstreet	Attorney Alfredo Estrada
Director Russ Blais	

ABSENT: Director Gene Ladd	District Office Coordinator Tabitha Dillner
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**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the June 26, 2021 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Novello presented the June financial report. The fund balances exceed the minimum reserve requirements by \$2,490,227 and the total receipts have exceeded the total expenditures to date by \$84,551. Unmetered collections are \$5,170 over budget and total operating expenditures are under budget by \$26,527. Vice Chairman Collura made a motion to approve the financial report from June 2021, Director Blais seconded. Motion carried.

**Financials** – Chairman Novello presented the July financial report. The fund balances exceed the minimum reserve requirements by \$2,347,231 and the total receipts have exceeded the total expenditures to date by \$34,362. Unmetered collections are \$9,595 over budget and total operating expenditures are under budget by \$22,782. Vice Chairman Collura made a motion to approve the financial report from July 2021, Director Blais seconded. Motion carried.

Bills to be paid:

NIPSCO	\$164.66	Monthly Plant
NIPSCO	\$778.99	Monthly Lift Stations
NIPSCO	\$1,695.08	Monthly Lake Pump

CenturyLink	\$177.45	Monthly Phone Service
TCU-Credit Card	\$2,382.08	Monthly Credit Card
TCU-Invoice	\$117.25	Monthly Bank Fees-June
TCU-Invoice	\$116.05	Monthly Bank Fees-July
PrimePay-Payroll	\$5,295.77	Bi-weekly Payroll 6/14/21 - 6/27/21
PrimePay-Payroll	\$7,380.83	Bi-weekly Payroll * 6/28/21 - 7/11/21
	* \$650.91 (7 months) & \$710.19 (8 months) for directors pay	
PrimePay-Payroll	\$4,931.33	Bi-weekly Payroll 7/12/21 - 7/25/21
PrimePay Invoice	\$163.84	Monthly Service Charges
Apheus	\$137.00	Monthly Computer Fee
Baker Tilley	\$1,840.00	Monthly Accounting Fee-June
Baker Tilley	\$1,840.00	Monthly Accounting Fee-July
HML	\$32.00	Monthly E-coli Test
Wildman	\$59.53	Monthly Office Service-July
Wildman	\$57.39	Monthly Office Service-August
Northern IN Wildlife	\$450.00	Monthly Trapping Service-6 trips
Northern IN Wildlife	\$600.00	Monthly Trapping Service-8 trips
Pilot News Group	\$36.00	Annual Newspaper Fee
Boyce/Keystone	\$3,190.00	Annual Software Renewal
GreenMark Equipment	\$9,800.00	John Deere Mower for Plant
Flow-Technics	\$243.00	J Liftstation Emergency
Flow-Technics	\$1,080.00	J Liftstation Emergency
Haskins Underground	\$690.00	J Liftstation Emergency
D.S.& S	\$6,115.00	J Liftstation Emergency
McGrath Refrigeration	\$11,360.50	Half of H, I, K Generators-3 generators
Indiana 811	\$150.10	2nd Quarter Ticket Fee
Blachly, Tabor, Bozik	\$3,744.73	Attorney's Fees-previous-4/1/21 - 6/30/21
Burke, Costanza & Carberry	\$2,459.50	Attorney's Fees-current-June
Adt	\$767.51	Annual Security Alarms
James Sabinas	\$6.82	Refund-sold home w/credit

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the August 9, 2021 minutes, Director Broadstreet seconded. Motion carried.

**Chairman’s Discussion**—Chairman Novello would like to table this discussion until September’s meeting.

**Farm Lease**—Director Broadstreet stated that the farm lease with Wappel Farms is up for renewal this year. A fee of \$250 per acre for three years was discussed after meeting with Wappel’s at the BLCD Plant. Director Blais made a motion to approve a three-year lease with Wappel Farm for \$250 per acre, commencing December 2021, Vice Chairman Collura seconded. Motion carried.

**Plant Manager’s Report**—Plant Manager Jordan reported that there was 2.55 inches of precipitation for July. And 38 million gallons were pumped into the lake for July. Plant Manager Jordan stated that the generators have been ordered and will be in approximately 20 weeks. Plant Manager Jordan presented the board with a quote for fences for liftstation ‘G’ and ‘O’ for approval. The fence at ‘G’ liftstation is to enclose the aerator just installed. The fence at ‘O’ liftstation is to replace the fence that was in an accident this past summer. The quoted price for ‘O’ liftstation has been covered by insurance. Vice Chairman Collura made a motion to approve the quote for \$5,708.96 for the installation of fences for liftstations ‘O’ and ‘G’, Director Blais seconded. Motion carried. Plant Manager Jordan presented the board with a quote from Flow-Technics to replace the second pump in liftstation ‘M’. Vice Chairman Collura made a motion to approve the quote for \$6,856.00 to replace the second pump in liftstation ‘M’, Director Broadstreet

seconded. Motion carried. Plant Manager Jordan stated that him and Vice Chairman Collura are looking into replacing ADT for the plant's security cameras since Plant Manager Jordan is unable to access them with his phone. After some discussion, the board and the attorney agreed to have Territorial Engineer move forward with a survey at liftstation 'D'. Vice Chairman Collura made a motion to have Territorial Engineer do a survey at liftstation 'D', Director Broadstreet seconded. Motion carried. Plant Manager Jordan and the board discussed reviewing the ordinance due to the pole barns being built at the lake.

**District Office Coordinator's Comments**—Office Coordinator Dillner was absent due to illness.

**Attorney's Comments**—Attorney Estrada stated that the Annual Report of the District has been filed with the Starke County Circuit Court. And a letter has gone out to commission to the state of Indiana stating who the officers are. Attorney Estrada mentioned that the board has the power of Executive Meetings and Study Sessions to discuss legal matters. Motions can't be made but allows more time to discuss issues. Attorney Estrada will send an email list what would be good to discuss at the next Study Session. Chairmen Novello also requested that Attorney Estrada send the board a list of what is allowed at the Executive Meetings. Attorney Estrada will also send a legal notice to the office that needs to be posted.

**Comments from the Board**—Director Broadstreet stated Aquatic Control will treat 7.75 DNR approved acres of invasive vegetation on August 11<sup>th</sup> in the lake. This is in addition to the 123 acres that was treated in June. Vice Chairman Collura presented a sign that could go into Bass Lake rentals about sewer don't flush list. This will go into the BLPOA welcome packet for new homeowners.

**Comments from the Audience**—Discussion between the audience and board about don't flush list and rate ordinance.

Director Blais made a motion to adjourn the meeting, Vice Chairman Collura seconded. Motion carried. The next meeting will be September 13, 2021 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.