



# Bass Lake Conservancy District Meeting April 11, 2022

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Wastewater Flyer
- E-coli Testing
- BLCD Elections-At Large & District 1
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Melissa Long
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	District Office Coordinator Tabitha Dillner
Director Russ Blais	Attorney Christian Bartholomew

ABSENT:

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the March 14, 2022 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Gene Novello presented the March financial report. The fund balances exceed the minimum reserve requirements by \$2,462,521 and the total receipts have exceeded the total expenditures to date by \$59,536. Unmetered collections are over budget by \$9,535. Total operating expenditures are under budget by \$37,434. Vice Chairman Collura made a motion to approve the financial report from March 2022, Director Blais seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 364.12	Monthly plant
NIPSCO	\$ 777.09	Monthly lift stations
NIPSCO	\$ 198.11	Monthly lake pump
CenturyLink	\$ 191.43	Monthly phone
TCU Credit Card	\$ 2,090.08	Monthly credit card
TCU Invoice	\$ 118.90	Monthly bank fees
PrimePay-Payroll	\$ 5,010.00	Bi-weekly payroll – 3/7/2022 – 3/20/2022
PrimePay-Payroll	\$ 5,509.69	Bi-weekly payroll – 3/21/2022 – 4/3/2022

PrimePay-Invoice	\$ 169.17	Monthly service charges
HWC	\$ 137.00	Monthly computer fee
Wildman	\$ 58.24	Monthly office supplies/services
Northern IN Wildlife	\$ 255.00	Monthly trapper fee
Northwest Fence	\$ 3,150.00	Fence & gate for O liftstation
Northwest Fence	\$ 2,950.00	Fence & gate for F liftstation
Northwest Fence	\$ 2,750.00	Fence & gate for G liftstation
BLPOA	\$ 260.00	Annual garbage fee
Leona Ritchey	\$ 102.30	Sold home with credit
Cummins	\$ 324.74	Generator maintenance-annual
Cummins	\$ 354.70	Generator maintenance-annual
Cummins	\$ 324.74	Generator maintenance-annual
Indiana 811	\$ 108.30	1 <sup>st</sup> quarter tickets
Sensaphone	\$ 5,089.00	Annual liftstation alarm

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the April 11, 2022 minutes, Director Long seconded. Motion carried.

**Wastewater Flyer**—Office Coordinator Dillner presented the Board with “The Dirty Dozen” flyer to go out to the public on how they can help care for the sewer system. Along with the flyer a list of ways to reach the public was presented. After some discussion the Board agreed to move forward. Plant Manager Jordan stated that when someone has flushed items and an issue comes up, he is able to film the line and pinpoint the responsible location and action will be taken with fines.

**E-Coli Testing**—Plant Manager Jordan stated that the E-coli testing would begin monthly in May. Office Coordinator Dillner will post the results on the BLCD website.

**BLCD Elections: At Large and District 1**—The At Large and District 1 position are up for election. Attorney Bartholomew will work on the postings that need to go out.

**Plant Manager’s Report**—Plant Manager Jordan reported that there was 3.27 inches of precipitation for March and the lake pump pumped 33.4 million gallons into the lake. Plant Manager Jordan reported that the three generators for liftstations had no new information as to when they would be here. Plant Manager Jordan brought up Bass Lake rentals. After some discussion the Board and the attorney mentioned that the BLCD ordinance does allow to charge commercial rates for rentals, and this is something that will be pursued in the future. Attorney Bartholomew will work with Office Coordinator and Plant Manager Jordan on this issue and report to the Board. Plant Manager Jordan discussed with the Board about the purchase of the muffin muncher for approximately \$50,000 for the year 2023 for J liftstation. Chairman Novello stated that he would add that to the budget next year. Plant Manager Jordan requested for the approval for Boa Shores port-a-potty permit that will be there May through September. It is 65 feet away from the lake and anchored down. Vice Chairman Collura made a motion to approve the port-a-potty going past the 30-day time frame, Director Broadstreet seconded. Motion carried. Plant Manager Jordan asked the Board for approval for twelve ballards that protect the liftstations for accidents. Vice Chairman Collura made a motion to approve the purchase for \$15,168, Director Blais seconded. Motion carried. Plant Manager Jordan let the Board know that there is a home that would like to hook up a second bathroom to its own separate sewer line to the main sewer line. After some discussion the Board agreed that the homeowner would have to pay the hookup fee of \$3700 and pay an extra \$34.10 a month if they want to do that. But these charges will not take place if the homeowner uses the already existing line on there property. Plant Manager Jordan stated that Territorial Engineer will be at next months meeting to report on the asbuilts. Plant Manager Jordan let Director Long he did see the hookup in the campground and will discuss it with the owners when they are there and will keep her informed.

**District Office Coordinator's Comments**—Office Coordinator Dillner had nothing additional to add.

**Attorney's Comments**—Attorney Bartholomew reported that he is working on a letter to go to Baker Tilley for the rate asset management study.

**Comments from the Board**—Director Broadstreet stated that Aquatic Control will be out May 2<sup>nd</sup> to do a survey of Bass Lake's invasive vegetation which will be reported to DNR who then comes out to review the survey. Vice Chairman Collura reported that himself, Office Coordinator and Plant Manager Jordan met with Travelers Insurance agent, Dave Morrow of Morrow Insurance Agency. After going over the paperwork a few entries will be changed. Vice Chairman Collura will present this to the Board next month. Director Long discussed updating the port-a-potty ordinance to include verbiage about the distance a port-a-potty needs to be away from the shoreline. Attorney Bartholomew will work on a draft of the ordinance change to present at next month's meeting.

**Comments from the Audience**—Bass Lake Yacht Club let the Board know that they are there to help in any way that they can with DNR and the lake. Homeowner Oshansky requested that the light at the lake pump change to the light that has less light pollution.

Director Blais made a motion to adjourn the meeting, Vice Chairman Larry Collura seconded. Motion carried. The next meeting will be May 9, 2022 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.