



# Bass Lake Conservancy District Meeting March 9, 2020

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Tom Jordan’s Report
- Comments from Attorney
- Comments from Office Assistant
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Gene Ladd
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	Office Coordinator Tabitha Dillner
Director Russ Blais	Attorney Christopher Ripley

ABSENT:

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the February 10, 2020 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Novello presented the February financial report. The fund balances exceed the minimum reserve requirements by \$2,151,332 and the total receipts have exceeded the total expenditures to date by \$13,409. Unmetered collections are \$2,813 over budget and total operating expenditures are under budget by \$107. Vice Chairman Collura made a motion to approve the financial report from February 2020, Director Broadstreet seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 336.33	Monthly plant
NIPSCO	\$ 553.43	Monthly lift stations
NIPSCO	\$ 81.51	Monthly lake pump
CenturyLink	\$ 161.21	Monthly phone service
TCU-Credit Card-7020	\$ 698.96	Tom credit card
TCU-Credit Card-7046	\$ 128.12	Tabi credit card
TCU-Fee	\$ 71.20	Bank fees
PrimePay-Payroll	\$ 4,334.28	Bi-weekly payroll – 1/27/2020 – 2/14/2020

PrimePay-Payroll	\$ 4,354.93	Bi-weekly payroll – 2/10/2020 – 2/23/2020
PrimePay-Invoice	\$ 146.56	Monthly service charges – 1/27/2020 – 2/28/2020
Apheus	\$ 139.00	Monthly computer fee
Baker Tilly	\$ 1,844.50	Financial management services – Jan
Quill	\$ 69.99	Annual membership fee
BLPOA	\$ 255.00	Annual trash & recycle fee
Pilot Newspaper	\$ 21.95	Publish annual legals
Starke Co Co-Op	\$ 413.59	Propane for plant
WTH	\$ 472.00	GIS annual service fee
Cummins	\$ 1,258.85	4 generator service fees
PrimePay	\$ 14.48	Tax SUI rate adjustment
JD Excavating	\$ 2,000.00	Force main service

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the March 9, 2020 minutes, Director Broadstreet seconded. Motion carried.

**Tom Jordan’s Report**—Plant Manger Jordan stated that the IDEM renewal permit for five years will be submitted this week. Plant Manager Jordan and Office Coordinator Dillner will be going to the Effective Utility Management Conference Wednesday, March 11. Board agreed to Boa Shores setting their port-a-port out from April 1 through September 14. Plant Manager Jordan presented a map of 5840 S 600 E. The current owners have split the property to sell the business on a three-year land contract to the ones running the restaurant. The property has four places (including the restaurant) on one hookup. Due to having separate owners they need to get their own tap. This issue is unclear due to it being on land contract and who is responsible for putting in the new hookup and when. After board and attorney discussion it was agreed that before deciding, they would need additional information from the seller and buyer that Plant Manager Jordan will collect and present next board meeting. It was also agreed on by the board that since they have been paying the bill this whole time, they will waive the hookup fee as done in the past. Plant Manager Jordan also mentioned the rainfall for February was 2.12 inches.

**Office Coordinator’s Comments**—Office Coordinator Dillner had nothing additional to add.

**Comments from the Board**—Chairman Novello mentioned that he has been talking to Baker Tilly, BLCD’s accounting firm, about revisiting the five- and ten-year budget plan. Even with the rates reduced the cash flow is growing. Reviewing the budget plan to see if it would be possible to reduce the rates while still making sure there is money to cover future expenses. Director Broadstreet stated we did get approved by DNR for the LARE grant for weed control. We applied to do 150 acres but DNR will only allow 20 acres to be done. Vice Chairman Collura mentioned that we will be holding off getting the new computer towers until someone comes into the office to give advice on the layout of the computer/printer equipment in the office. Also, bigger computer monitors, and wireless keyboards will be ordered.

**Attorney’s Comments**—Attorney Ripley stated that in late March they will do the first publication for the nominating positions for the BLCD election. District 2 is up for election this year.

**Comments from the Audience**—Rich Linkus stated that it may be a good idea to get a drone to record the weeds on the lake and send to DNR. Vice Chairman Collura mentioned that DNR and

Aquatic Control uses sonar to record where the weeds are and can identify them. This map from them is provided on our website. But the board all agreed that they work closely with DNR to do what they can for the health of the lake, but it all is up to what DNR will allow to be done since they own the lake.

Director Blais made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be April 13, 2020 at 6:00 p.m. at the BLPOA building.