



Bass Lake Conservancy District Meeting

August 20, 2018

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Jenny Sapp (standing in for Lee Nagai)

Attorney Ethan Lowe
Plant Manager Tom Jordan
Office Assistant Tabitha Dillner
Office Assistant Mariann Gappa

Minutes – The reading of the minutes from the annual meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the June 30, 2018 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Novello presented the June and July financial reports. The June fund balances exceed the minimum reserve requirements by \$1,724,324 and the total receipts have exceeded the total expenditures to date by \$115,155. Vice Chairman Collura made a motion to approve the financial report from June 2018, Director Broadstreet seconded. Motion carried. The July fund balances exceed the minimum reserve requirements by \$1,746,621 and the total receipts have exceeded the total expenditures to date by \$137,451. Vice Chairman Collura made a motion to approve the financial report from July 2018, Director Broadstreet seconded. Motion carried.

Bills to be paid:

NIPSCO	\$149.79 (Plant)
NIPSCO	\$523.42 (Lift Stations)
NIPSCO	\$1,490.66 (Lake Pump)
Century Link	\$283.77 (Phone Service)
Prime Pay	\$3,858.13 (7/15/2018)
Prime Pay	\$3,863.96 (7/29/2018)
Prime Pay	\$3,926.55 (8/12/18)
Prime Pay	\$144.84 (July Charge)
TCU	\$ 66.20 (July Charge)
TCU	\$480.06 (T's Credit Card)
TCU	\$49.40 (M's Credit Card)
Apheus	\$12.95 (Computer)
Umbaugh	\$1,735.00 (July Charge)
GreenMark Equipment	\$192.83 (Tires for mower deck)
Indiana 811	\$103.55 (Quarterly ticket fee)
Webb Printing	\$250.00 (Envelopes)
ADT	\$781.80 (Annual security camera fee)
SENSAPHONE	\$4,790.40 (Alarm-lake pump, subscription renewal)
Blachly, Tabor, Bozik	\$1,092.86 (Attorney Fees)

Director Blais made a motion to approve the bills as presented and read into the August 20, 2018 minutes, Vice Chairman Collura seconded. Motion carried.

Updating Website for Mobile Platform – Vice Chairman Collura presented the board with a quote from Apheus to redesign the current BLCD website to mobile platform. Apheus quoted \$129.00 per month for the following.

- No setup fee for the re-design into a mobile-friendly site.
- Convert our current email over to Office 365 and consolidate our current monthly billing for the Office Suite.
- Upgrade hosting with SSL (Secure Sockets Layer) certificate.
- Includes 4 Support Blocks (1 hour) each month that you can use for IT support, website updates, etc. This also gives you a lower contract rate of G2 for any future work not included in the monthly allotment of Support Blocks

Vice Chairman Collura made a motion to approve the quote presented by Apheus to move forward with the upgrade of the BLCD website, Director Blais seconded. Motion carried.

Farm Lease – Director Broadstreet stated that the last five years Wappel Farms has been paying for the farm lease at \$350 an acre, \$42,000 a year. Discussion about the length of the lease being three years compared to five. As well as the average cost per acre at \$240, with irrigation. The soil reports have always come back as good while the Wappel Farms has used it. Vice Chairman Collura made a motion that Attorney Lowe prepare a contract for a three-year extension at \$240 an acre. Director Broadstreet seconded. Motion carried.

Bass Lake Vacation Rentals – A list of the currently known homes on Bass Lake that are set up as a bed and breakfast rentals was presented. Attorney Lowe advised this discussion to be tabled until next meeting to allow him some time for research.

Tom Jordan's Report – Plant Manager Jordan reported that as of July 25 the pump has pumped 1.6 million gallons of water a day in the lake. Currently, it is at 1.2 million gallons a day. Nothing appears to be wrong, but he is waiting on a report after having it inspected to make sure. Plant Manager Jordan also mentioned that he has not heard back from the county about the weir at 300 East. Rain report for June is 3.23 inches, July is 1.93 inches. Plant Manager Jordan stated that starting next month and this fall he will be doing more line cleaning and finishing the two lines he videoed this past spring and video two more lines.

Attorney's Comments – Attorney Lowe mentioned that after the annual meeting, Office Assistant Gappa gave him the minutes and financial statements so he could finish filing the district's annual report with the Starke County Circuit Court.

Office Assistant's Comments – Office Assistant Gappa stated there were 12 new accounts since the last meeting. Office Assistant Gappa also mentioned that there is an account that is past due on their bill and has since moved and sold the home. Attorney Lowe requested Office Assistant Gappa send the information over to his office, so he could write up a letter requesting the money.

Comments from the Board – Vice Chairman Collura stated with the July e-coli testing an average of 6.67gms which is well below the 230gms allotted. He also stated that he had gone to the BLPOA meeting in August and there was discussion of an additional pump being added to

the lake. Vice Chairman Collura commented that the current well was put in the BLPOA board and chartered to the BLCD board to maintain. Vice Chairman Collura questioned that if the BLPOA board does put in another well and it is decided to the BLCD board, does that existing charter apply to multi pumps or would it have to go through its own court order separately. Attorney Lowe mentioned that he would have to look further into it, but he believes the court document only discusses one pump. The BLCD is not willing to consider taking on a new pump, especially when used also commercially.

Comments from the Audience – Bass Lake homeowner and BLPOA President, Rick Anderson, is looking into the possibilities of adding a second pump.

Director Blais made a motion to adjourn the meeting at 6:50 p.m., Vice Chairman Collura seconded. Motion carried. The next meeting will be September 17, 2018 at 6:00 p.m. at the BLPOA building.